



PRE-TRAVEL APPLICATION FORM

In order to avail of our pre-travel services please:

1. Complete these forms.
2. Once you have signed them, scan and e-mail them to myaccount@taxback.com or alternatively drop them off at your work and travel agent offices.
3. Our team will then send you your personal online account details.
4. You can use this account to update your employment details while you are in Australia so that you get your tax back as soon as the tax year ends.
5. You will also receive our free informative ezines which offer great discounts and will help you during your trip Down Under.
***Please make sure to indicate the email address that you will be using whilst in Australia in order to receive your ezines.*
6. If you do not have all the information, just fill in your contact details along with the approximate date you will arrive in Australia and sign the power of attorney, on the next page. You will be able to update the rest of your details later on your online account.

The taxback.com team would like to wish you all the best on your trip to Australia.

Thank you,
The taxback.com team

1 CONTACT INFORMATION

PLEASE PRINT IN BLOCK CAPITALS

First Name: _____

Family Name: _____

Mr Mrs Miss Date of Birth: DAY / MONTH / YEAR

Telephone: _____

Mobile: _____

Email: _____

How did you hear about our company? _____

Information Planet

2 STATUS INFORMATION

Estimated Date of Arrival
in Australia:

DAY / MONTH / YEAR

Estimated Date of Departure
from Australia:

DAY / MONTH / YEAR

Tax File Number: _____

(If you do not have this information now please leave this blank)

Visa Type:

Have you applied for refunds for any tax year(s) to the ATO (Australian Tax Office) before? Yes No

Have you worked in any other country?

UK Ireland Other

Have you applied for a tax refund from there? Yes No

**POWER OF ATTORNEY AND DECLARATION OF REPRESENTATIVE**

Please only fill out the fields where you see the X indicated

Taxpayer: Name X

Tax File Number: X

hereby appoint the following representative as attorney- in fact:

Date of birth: X

taxback.comLevel 2, 600 George street
Sydney, NSW, Australia

to act as the taxpayers legal representative for the following matters

Please tick which tax years you would like us to organise an income tax return for you:**Type of Tax****Tax years:**

Income tax:

1st July 2010 – 30th June 2011 1st July 2009 – 30th June 2010 1st July 2008 – 30th June 2009 1st July 2007 – 30th June 2008 1st July 2006 – 30th June 2007 1st July 2005 – 30th June 2006 1st July 2004– 30th June 2005 1st July 2003 – 30th June 2004

Other:

Superannuation:

X

Acts authorized: The representative is authorized to receive and inspect confidential tax information and to perform any and all acts that I can perform with respect to the tax types and periods described above.

This includes:

- A) requesting and receiving from my employer(s) the group certificate, superannuation details or TFN; and
- B) obtaining information from any superannuation fund of which I, the taxpayer, may be a member in relation to any benefit to which I may be entitled; and
- C) signing any agreements, consents or other documents (including superannuation claim forms) required to refund any overpaid taxes or facilitate the payment of any superannuation benefits; and
- D) requesting my tax assessment prior to the end of the financial year and arranging the refund to be sent to the bank account of my representative.

I agree to and accept the terms and conditions of service as written online at www.taxback.com and to any changes in the terms and conditions which Taxback may effect from time to time, and to the fees of the agent which represents the services I have requested and which are provided by Taxback and/or its affiliate companies.

I understand that once my refund is processed, I will be contacted by the Agent with regard to payment options for receiving my refund and will be able to provide my bank details.

I declare that the information provided is true and correct.

TAXPAYER

Signature: X

Date: X

DAY / MONTH / YEAR

Print name: X

For taxback.com use

I declare that:

- 1 I have prepared this income tax return in accordance with the information supplied by the individual.
- 2 I have received a declaration made by the individual that the information provided to me for the preparation of this document is true and correct; and
- 3 I am authorized by the individual to give the information in this document to the Commissioner.

taxback.com ACCOUNTANT:

Signature:

Date:

DAY / MONTH / YEAR

Print name:

Visit www.taxback.com for further details about our services

taxback.com

The more information you can provide the quicker you will receive your refund

www.taxback.com