

2011 COURSE INFORMATION

All prices are quoted in Australian dollars & include Goods & Services Tax



EL SIS
English Language School in Sydney

Education Centre of Australia
Level 2 and 3, 5-15 Kent Street, Sydney NSW 2000
PO Box 488, Sydney South NSW 1235
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CRICOS Provider Code: 02944C

EAST EUROPE

COURSES	FEES	START DATES																								
GENERAL INTENSIVE ENGLISH 20 hrs/pw <small>CRICOS CODE 054514E</small> MIN ENROLMENT: 2 WEEKS	Morning/Evening 1-7 weeks \$220 per week 8-15 weeks \$210 per week 16-23 weeks \$200 per week 24+ weeks \$190 per week	Every Monday																								
ENGLISH FOR ACADEMIC PURPOSES (EAP) 20 hrs/pw <small>CRICOS CODE 058166K</small> MIN ENROLMENT: 6 WEEKS	Morning/Evening Same as General English	4 Jan, 7 Feb, 21 Mar, 25 Apr, 14 Jun, 18 Jul, 10 Oct, 5 Nov																								
BUSINESS ENGLISH 20 hrs/pw <small>CRICOS CODE 072180F</small> MIN ENROLMENT: 4 WEEKS	Morning/Evening Same as General English	4 Jan, 31 Jan, 28 Feb, 21 Mar, 18 Apr, 16 May, 14 Jun, 11 Jul, 8 Aug, 5 Sep, 4 Oct, 31 Oct, 28 Nov,																								
PREPARATION COURSE FOR THE CAMBRIDGE EXAMS 20 hrs/pw PRELIMINARY ENGLISH TEST (PET) <small>CRICOS CODE 068411G</small> FIRST CERTIFICATE IN ENGLISH (FCE) <small>CRICOS CODE 062240D</small> CERTIFICATE IN ADVANCED ENGLISH (CAE) <small>CRICOS CODE 063235D</small>	10 weeks \$2,200 12 weeks \$2,640 Cambridge exam fee PET \$270 FCE&CAE \$390	<table border="0"> <tr> <td>PET</td> <td>Exam</td> </tr> <tr> <td>10 Jan – 18 Mar (10 weeks)</td> <td>19 Mar</td> </tr> <tr> <td>28 Mar – 3 Jun (10 weeks)</td> <td>3 Jun</td> </tr> <tr> <td>26 Sep – 2 Dec (10 weeks)</td> <td>2 Dec</td> </tr> <tr> <td>FCE</td> <td>12 Mar</td> </tr> <tr> <td>4 Jan – 11 Mar (10 weeks)</td> <td>14 Jun</td> </tr> <tr> <td>21 Mar – 10 Jun (12 weeks)</td> <td>6 Dec</td> </tr> <tr> <td>12 Sep – 2 Dec (12 weeks)</td> <td></td> </tr> <tr> <td>CAE</td> <td>11 Mar</td> </tr> <tr> <td>4 Jan – 11 Mar (10 weeks)</td> <td>15 Jun</td> </tr> <tr> <td>21 Mar – 10 Jun (12 weeks)</td> <td>7 Dec</td> </tr> <tr> <td>12 Sep – 2 Dec (12 weeks)</td> <td></td> </tr> </table>	PET	Exam	10 Jan – 18 Mar (10 weeks)	19 Mar	28 Mar – 3 Jun (10 weeks)	3 Jun	26 Sep – 2 Dec (10 weeks)	2 Dec	FCE	12 Mar	4 Jan – 11 Mar (10 weeks)	14 Jun	21 Mar – 10 Jun (12 weeks)	6 Dec	12 Sep – 2 Dec (12 weeks)		CAE	11 Mar	4 Jan – 11 Mar (10 weeks)	15 Jun	21 Mar – 10 Jun (12 weeks)	7 Dec	12 Sep – 2 Dec (12 weeks)	
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PREPARATION COURSE FOR THE INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS) 20 hrs/pw <small>CRICOS CODE 0662241C</small> MIN ENROLMENT: 4 WEEKS	Same as General English	Every Monday																								
ENROLMENT FEE	Student Visa \$200 Other visas \$150																									
MATERIAL FEES	2 - 4 weeks \$60 5-8 weeks \$90 9 - 12 weeks \$120 13 - 24 weeks \$150 25 + weeks \$180																									
OVERSEAS STUDENT HEALTH COVER (OSHC)	\$35 per month																									
Minimum age	18 years old for all courses																									

ACCOMMODATION & AIRPORT PICK UP

ACCOMMODATION PLACEMENT FEE \$198

AIRPORT PICK UP FEE \$121 ONE WAY

HOMESTAY

Single Room Half Board	\$250 per week
Twin Share Room Half Board	\$220 per week
Homestay extra night	\$36

STUDENT ACCOMMODATION

Triple/Double/Single	\$140/160/280 per week
Extra night	\$20/\$25/\$40
New kit available	\$120
New kit includes - Blanket-Bed sheet-pillow/cover-bed sheet.	

STUDENT DETAILS

Title: _____ First Name: _____ Family Name(s): _____
Date of Birth: _____ Age: _____ Gender: Male Female
Country of Birth: _____ Nationality: _____
Address (home country): _____ Telephone: _____
Fax: _____ Email: _____
Address in Australia (if known): _____ Mobile: _____

COURSE DETAILS

Course Name	PM/AM	Code	Start Date	Weeks
<input type="checkbox"/> General Intensive English	AM <input type="checkbox"/> PM <input type="checkbox"/>	054514E	___/___/20___	_____
<input type="checkbox"/> Preparation for IELTS	AM <input type="checkbox"/> PM <input type="checkbox"/>	062241C	___/___/20___	_____
<input type="checkbox"/> Business English		072180F	___/___/20___	_____
<input type="checkbox"/> English for Academic Purposes (EAP)		058166K	___/___/20___	_____
<input type="checkbox"/> Cambridge Preliminary English Test (PET)		068411G	___/___/20___	_____
<input type="checkbox"/> Cambridge First Certificate in English (FCE)		062240D	___/___/20___	_____
<input type="checkbox"/> Cambridge Certificate in Advanced English (CAE)		063235D	___/___/20___	_____
<input type="checkbox"/> IELTS Crash Saturday <input type="checkbox"/> weekday <input type="checkbox"/>			___/___/20___	_____

Start Dates

- General English and IELTS students commence every Monday excluding public holidays, (see important dates)
- Business English, Cambridge Preparation courses and English for Academic Purposes commence on certain start dates. Please check the date on page 1*

*to enter these courses, students must successfully complete a pre-entry English language test

IMPORTANT DATES

2011 Public Holidays in NSW are:

Monday 3 January	New Year's Day	Wednesday 26 January	Australia Day
Friday 22 April	Good Friday	Monday 25 April	Easter Monday
Tuesday 26 April	ANZAC Day	Monday 13 June	Queen's Birthday
Monday 3 October	Labour Day		
Christmas Holiday	23 Dec 2011 – 31 Dec 2011		

A full week's tuition is payable for weeks comprising public holidays, no refunds will be offered due to shortened weeks.

AGENT INFORMATION

Did an agent assist you with the enrolment? Yes No

Agency Name: _____

What is the name of the counsellor? _____

Email: _____

Agent Stamp

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ACCOMMODATION

Do you require accommodation: Yes (2011 : \$198 placement fee, non-refundable) No

Homestay Student Accommodation

How many weeks? _____ Do you have any special needs? _____

Do you like pets? Yes No Do you smoke? Yes No

Do you have any medical conditions/allergies? _____

Homestay: \$250 per week

- Bookings will not be made until payment is received
- A minimum 2 weeks notice is required prior to placement
- A minimum 2 weeks notice is required for changes to homestay requests

Under Federal legislation, students must notify the college of any changes to local addresses immediately.

AIRPORT PICK-UP

Do you require airport pick up? Yes (2011 : \$121 one way) No

Arrival Date: _____ Time: _____ Flight No. _____

- If these are not available please provide details as soon as possible
- If your flight details change, please give us as much notice as possible
- 2 working days' notice must be given of any changes to details of inbound flights

VISA AND INSURANCE DETAILS

Put a tick (✓) in the box for the Visa you are currently holding or will travel on:

Student Visitor (Tourist) Working Holiday Other _____

If you are travelling on a Student Visa the Australian Government requires you to have Overseas Student Health Cover (OSHC).

Do you require OSHC: Yes No Cover required: Single Family

If you require family cover, please list your dependant(s) name(s)

Name _____ Gender: Male Female Date of birth _____

Name _____ Gender: Male Female Date of birth _____

Name _____ Gender: Male Female Date of birth _____

EDUCATIONAL BACKGROUND

Name of highest qualification: _____

Name of Institution: _____

Year Completed: _____ English Language Proficiency—score (ie. TOEFL, IELTS, others): _____

FURTHER STUDY IN AUSTRALIA

What will you do when you finish this course?

- University Course
- Business or other Vocational Course
- Travel Return Home
- Other _____

If you are going onto further study:

Course Applied for: _____

Name of Institution: _____

Course Commencement Date: _____

TOTAL FEES — Please complete

Enrolment Fee	\$ _____
Tuition Fee (1)	\$ _____
Tuition Fee (2)	\$ _____
Tuition Fee (3)	\$ _____
OSHC	\$ _____
Material Fee	\$ _____
Airport Pickup	\$ _____
Accm. Placement	\$ _____
Accommodation	\$ _____
Other:	\$ _____
TOTAL	\$ _____

REFUND POLICY (please read carefully)

For the purposes of the Refund Policy only, a course is defined as one semester of study in any program of ELSIS. If an applicant accepts a place offered by ELSIS and pays the fees, it means a binding contract is created between the student and ELSIS.

Notification of withdrawal from unit/s or course of study must be made in writing to ELSIS. The cancellation fee will be calculated as shown in the table on this page. All fees paid including any course fees collected by education agents on behalf of ELSIS, except the non-refundable enrolment fee, are subject to this refund policy.

Notification period	Refund
If a student's visa application is rejected. (We will need to see the original letter from the Australian Embassy/Consulate rejecting the application)	100% of tuition, accommodation, material fees and Overseas Student Health Cover fees. No refund on enrolment fee and accommodation placement fee
English Language School in Sydney (EL SIS) cancels a course	100% of tuition, accommodation, material fees, Overseas Student Health Cover fees and enrolment fee
Before course commencement date	
More than 4 Weeks	80% of tuition fees, 100% material fees and 100% Overseas Student Health Cover fees. No refund on enrolment fee. For accommodation fees please see Accommodation refund table.
More than 1 day and up to 4 weeks	50% of tuition fees. 100% refund for materials and Overseas Student Health Cover.
After course commencement date	
Cancellation on or after the initial course starts	No Refund
If a student breaches their visa conditions resulting in their studies being cancelled	No Refund

Homestay and Airport pick up

Booking fee	No Refund
Airport transfer service	If less than 2 working days' notice is given for a change of flight details, then no refund
Homestay Deposit : 2-4 weeks' notice	Compensation payment equivalent to 1 weeks accommodation fee to the accommodation provider
1-2 weeks' notice	Compensation payment equivalent to 2 weeks accommodation fee to the accommodation provider
Under 1 week's notice	No refund
After a student has commenced their stay	No refund
A student wishes to change their homestay after they have commenced their stay	A student must repay the booking fee, give 2 weeks notice to the current homestay and pay a minimum of 4 weeks accommodation with the new homestay

Student Accommodation

Booking fee	No Refund
Cancellation before students start their accommodation	A charge equivalent to 2 weeks' accommodation will be incurred. Note that if a student arrives later than the starting date of their booked accommodation, they will be charged for the days they have missed
Cancellation after the students start their accommodation	No refund

Refunds will be paid to the person who entered into the contract or, if this person enrolls through a representative and gives us written permission, the refund can be paid through his/her representative. Money will be refunded in the currency it was paid in.

TERMS AND CONDITIONS (please read carefully)

- The College reserves the right to change start dates, course curriculum, course timetables and any programs at any time.
- All prices are stated in Australian Dollars (AUD\$) and are subject to change without notice.
- The College is closed on official public holidays
- 10% Goods and Services Tax (GST) has been added to Airport Transfer, Accommodation and Placement Fee.
- If study credit is granted, it will only include paid weeks remaining and will be valid for a period of 12 months from the date of issue.
- ELSIS reserves the right to use any photographs for publicity purposes, unless previous written objection has been received.

APPLICANT'S STATEMENT

I agree to abide by the above POLICIES, TERMS AND CONDITIONS.

Signature

Print Name

Date



Level 2 and 3, 545 Kent Street, Sydney NSW 2000 CRICOS Provider Code:02644C
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